

**BUILDINGS AND GROUNDS COMMITTEE**  
**Reporting to Public Session, Monday, November 28, 2016**

The Buildings and Grounds Committee met on Wednesday November 16, 2016 at 5:41 pm. In attendance were: Trustees Larry Hayes (Chair), Meiling Chia and Baljinder Narang; DPAC Representative Calvin Taplay, Secretary-Treasurer Russell Horswill, Deputy Secretary-Treasurer Roy Uyeno and Acting Director Facilities Services Phil Shepherd.

**1. Capital Projects Update**

Acting Director Facilities Services Phil Shepherd provided the committee with a report on capital projects currently in various stages of planning within the district. Highlights include:

Alpha Secondary School Seismic Upgrade and Partial Replacement

Southeast block roof replacement added to project, funded by School Enhancement Program (\$130,000)

North wing addition - tender closed November 10

North wing demolition commenced November 9

Call to trade contractors to bid on north wing addition was posted on BC Bid on October 14, 2016. Tender closed November 3

Scope of work increased to include new Carbon Neutral Capital Project (see below)

Drawings submitted to City of Burnaby for Preliminary Plan and permit approval

Preliminary phase 1 work currently underway includes:

Relocation of underground services to accommodate demolition/addition

Small gym, main gym - seismic upgrade work

North wing - preparation for demolition currently underway

Construction value of project estimated at \$16.5 million

Alpha Secondary School CNCP Project    New Projec



Stride Avenue Community School Mechanical Upgrade Phase 2  
New School Enhancement Project

Commissioning of mechanical systems started November 10  
Millwork/painting by Maintenance Services underway  
Project mechanical systems substantially complete mid-October  
Late pump delivery has delayed boiler startup by 2 weeks  
Replacement of unit ventilators and boilers  
Millwork replacement by Maintenance Services  
Estimated cost \$1.65 million  
To be completed by March 31, 2017

Aubrey Elementary School Mechanical (HVAC) Upgrade Phase 2  
New School Enhancement Project

Commissioning of mechanical systems started November 10  
Project substantially complete mid-October (excluding millwork by Maintenance Services)  
Replacement of unit ventilators  
Estimated cost \$1.41 million  
To be completed by March 31, 2017

University Highlands Eight-Classroom Addition New Project

KDS Construction Ltd. was the successful bidder on the RFP for construction management services  
Ministry funding approval received  
Design development anticipated to be complete early in the new year  
Call to tender for construction anticipated to go out in the new year  
Construction value of project estimated at \$3.6 million

Recommendation: THAT the Board of Education receive this information.

2. School Enhancement Program

Mr. Shepherd informed the committee that as a result of efficiencies realized on the Stride Avenue and Aubrey school enhancement programs, the district has submitted a request to the Ministry of Education to use the remaining funds to install exterior shutters or solar blinds at Cameron, Forest Grove, Kitchener,

schools, Burnaby Mountain and Cariboo Hill secondary schools and Canada Way Education Centre.

**Recommendation: THAT the Board of Education receive this information.**

3. Montecito Elementary School Building Envelope  
Project: Funding Agreement

Russell Horswill, Secretary-Treasurer, reviewed with the committee the Ministry of Education funding agreement for the building envelope project at Montecito Elementary School. This project has been approved as part of the district's 2016/2017 capital plan. The funding agreement will be executed by the Secretary-Treasurer and returned to the Ministry of Education so that work may proceed on this project.

**Recommendation: THAT the Board of Education receive this information.**

4. Seaforth Elementary School Field

Mr. Shepherd reviewed with the committee a letter from a student regarding the school playfield and grounds and distributed a copy of \_\_\_\_\_ Some of the concerns are weather-related, such as dust on the playfield in the summer and excess water in the fall, and are addressed during the regular maintenance schedule. Parking requirements are determined by the City of Burnaby. Facilities staff will be following up on the use of chalkboards in the school.

**Recommendation: THAT the Board of Education receive this information.**

5. Next Meeting

The next Buildings and Grounds Committee meeting will be held on Wednesday, January