

DISTRICT OPERATIONS BUSINESS SERVICES
Reporting to Public Session, Tuesday, April 28, 2020

1. Capital Plan Bylaw No. 2020/21-CPSD41-01

On March 5, 2020 the Ministry approved the district’s annual five-year capital plan submission for 2020/21 in support of the following projects:

Major Capital Projects (SMP, EXP)

New Projects

<u>Project #</u>	<u>Project Name</u>	<u>Project Type</u>	<u>Next Steps</u>
127771	Brentwood Park Elementary	Seismic	Provide draft Concept Plan ¹ by May 31, 2020.
	Cameron Elementary	Seismic	Provide draft Concept Plan ¹ by June 30, 2020.

Projects in Development from Previous Years

<u>Project #</u>	<u>Project Name</u>	<u>Project Type</u>
127257	Stride Avenue Community Elementary	Seismic

Minor Capital Projects (SEP, CNCP, BEP, PEP, BUS)

New Projects for SEP, CNCP, BEP, BUS

<u>Facility Name</u>	<u>Program Project Description</u>	<u>Amount Funded by Ministry</u>	<u>Next Steps & Timing</u>
Burnaby South Secondary	CNCP – Energy Upgrades – Lighting upgrades	\$505,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2021.
Moscrop Secondary	CNCP – Energy Upgrades – Lighting upgrades	\$372,423	Proceed to design, tender and construction. Project is to be completed by March 31, 2021.

¹ Concept Plan is a new step required before a Project Definition Report will be supported.

Motion 6 THAT Capital Plan Bylaw No. 2020/21-CPSD41-01 having been read a first, second and third time, be finally passed and adopted the 28th day of April, 2020, that the Chair of the Board and the Secretary-Treasurer be authorized to sign the bylaw; and that the bylaw be sealed with the corporate seal of the Board.

2. 2020/21 Operating Budget Timeline

The revised timeline and process for approval of the district's 2020/21 operating budget is attached.

3. Burnaby North Secondary School Tender Report

Russell Horswill, Secretary-Treasurer, will provide an update on the tender for the Burnaby North Secondary School capital project.

Attachments

**CAPITAL BYLAW NO. 2020/21-CPSD41-01
CAPITAL PLAN 2020/21**

WHEREAS in accordance with section 142 of the *School Act*, the Board of Education of School District No. 41 (Burnaby) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications, as approved by the Board or the capital project(s); and,

5/5/2020	3:30 PM	Q3 and Draft Preliminary Budget Review	Finance Committee	Zoom	Update based on feedback from Trustees
5/11/2020	3:00 PM	Q3 and Preliminary Budget Presentation	Trustees/Partners	Zoom	Coupled with detailed written report
5/11/2020	4:00 PM	Q3 and Preliminary Budget Presentation	Public	Zoom	Coupled with detailed written report
5/19/2020	4:00 PM	Budget Feedback	DPAC	Zoom	
5/20/2020	3:30 PM	Budget Feedback	Trustees/Partners	Zoom	
5/20/2020	4:30 PM	Finance Committee	Finance Committee	Zoom	Finalize budget based on feedback from Partners, Public, DPAC
5/26/2020	5:00 PM	Board Meeting - Budget Bylaw approval	Board	Zoom	