



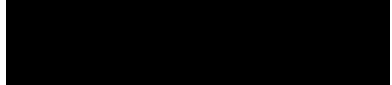
**Recommendation:**

THAT the Board of Education receive the 2023/2024 Annual Facility Grant Expenditure Plan as submitted.

**3. 2023 CCTV Video Surveillance Annual Report**

In accordance with Board Policy, the Freedom of Information and Protection of Privacy Act, and the School Act, the Burnaby School District establishes the appropriate measures required for video monitoring. The Secretary-Treasurer has provided a detailed project year-end report that is attached for your reference.

MINISTRY OF EDUCATION



4054 Norfolk Street, Burnaby, BC, V5G 0C3

Motion 5 THAT Stride Avenue Community School Statutory Right-of-Way Bylaw 2023 be approved a third time.

Motion 6 THAT Stride Avenue Community School Statutory Right-of-Way Bylaw 2023 having been read a first, second, and third time, be finally passed and adopted the 30<sup>th</sup> day of May 2023, and that the Chair of the Board and the Secretary-Treasurer be authorized to sign the bylaw; and that the bylaw be sealed with the corporate seal of the Board. [( ) TJ ET Q EMC /Span <</MCID 5/

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 41 (BURNABY)  
STRIDE AVENUE COMMUNITY SCHOOL STATUTORY RIGHT -OF-WAY BYLAW 2023

WHEREAS a board of education may dispose of land or improvements owned or administered by the board under the authority of Section 96(3) of the School Act, subject to the Orders of the  
OLQLVWHU RI (GXFDWLRQ WKH 30LQLVWHU '

AND WHEREAS the Minister issue G 2UGHU 0 HIIHFWLYH 6HSWHPEHU  
requiring fee simple sales and leases of land or improvements for a term of ten years or more to

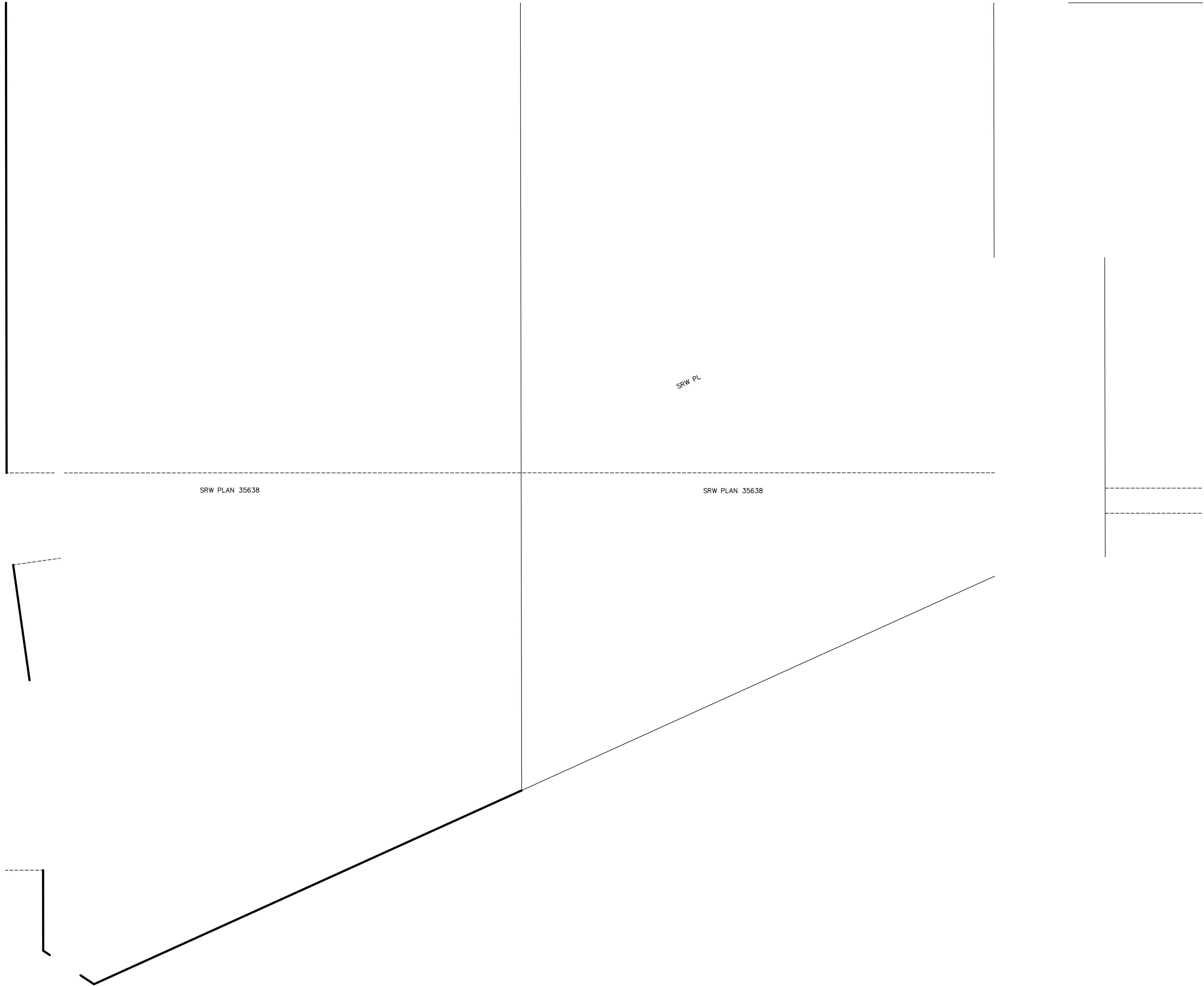
This B\ODZ PD\ EH FLWHG DV 3 41F(Burby) StriveWentle Community School  
Right of Way Bylaw 2023 ´

Read a first time this 30<sup>th</sup> day of May 2023.

Read a second time this 30<sup>th</sup> day of May 2023.

Upon unanimous agreement of the Trustees of the Board in attendance, this Bylaw was read a third time on May 30, 2023, and finally passed and adopted this 30<sup>th</sup> day of May 2023.

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# Board Report

Date : May 30, 2023  
To: Board of Education – Public Meeting  
From: Ishver Khunguray, Deputy Secretary -Treasurer  
Subject : 2023/2024 Annual Facility Grant Expenditure Plan

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## Background:

The Burnaby Board of Education (Board) is required to submit to the Ministry of Education and Child Care an Annual 5-Year Capital Plan that is supported by a Board Long-Range Facility Plan. Major, Building Envelope, and Minor projects require a resolution from the Board authorizing the submission. The development and implementation of the Annual Facility Grant (AFG) Expenditure Plan does not require a Board motion.

The AFG is provided to districts annually from the Ministry for the purpose of:

- x upgrading or replacing existing facility components throughout the expected economic life of an existing capital asset;
- x significantly lowering the associated operating costs of
- x extending the life of an existing capital asset or a component of an existing capital asset beyond its original life expectancy.

Projects that are to be completed are determined by reviewing the existing deferred maintenance of school buildings, administrator requests and District educational needs that support the classroom. The 2023/2024 Annual Facility Grant Expenditure Plan Submission Summary, totaling \$ 5,749,087, is provided for information. AFG funding provided to school districts by the Ministry increased by 22% compared to last year. Burnaby's share of this increase was \$1,053,934.

Recommendation :

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THAT the Board of Education receive the 2023/2024 Annual Facility Grant Expenditure Plan as submitted.



# Submission Summary

Submission Summary: AFG 2023/2024 | 2023-05-19

Submission Type: Expenditure Plan

School District: Burnaby (SD41)

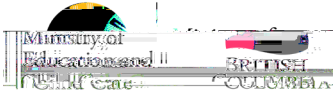
Open Date: 2023-04-05

Close Date: 2023-05-19

Submission Status: Draft

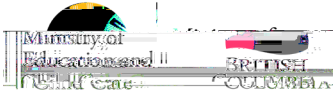
Submission Category	Sum Total Project Cost
AFG	\$5,749,087
<b>Total</b>	<b>\$5,749,087</b>

AFG							
Project Number	Existing Facility?	Facility/Site	Project Type	VFA Requirement #	SD Project ID	Project Description	Total Project Cost
162299	Yes	Alpha Secondary	Interior Construction		CP-11372	Make new Clrm	\$10,000
160016	Yes	Burnaby Central Secondary	Plumbing (AFG)		CP-11366	Upgrade leaking plumbing	\$60,000
162301	Yes	Burnaby Central Secondary	HVAC (AFG)		CP-11381	Compressor & Pumps	\$50,000
159941	Yes	Burnaby Mountain Secondary	Electrical (AFG)		CP-11291	Vault Mtn	\$10,700
159969	Yes	Burnaby Mountain Secondary	Interior Construction	REQ-376752	CP-11321	Rm 211 flooring upgrade	\$14,900
159970	Yes	Burnaby Mountain Secondary	Interior Construction	REQ-376752	CP-11322	Rm 211d flooring upgrade	\$2,100
	Yes			REQ-376752			\$1,500
159972	Yes	Burnaby Mountain Secondary (onondar)	Interior Construction (AFG)	REQ-376752	CP-11324	Rm 211f	
	Yes			REQ-376752			
	Yes			REQ-376203			
	Yes			REQ-377929			
	Yes			REQ-393305			
	Yes			REQ-391279			
	Yes			REQ-391279			
	Yes						
	Yes			REQ-368026			
	Yes			REQ-363709			
	Yes						
	Yes			REQ-381714			



# Submission Summary

Submission ID	Approved	Location	Category	Request Number	Code	Description	Amount
159983	Yes	Cascade Heights Elementary	Interior Construction	REQ-1095060	CP-11335	Rm 124 - Upgrade flooring	\$13,800
159984	Yes	Cascade Heights Elementary	Interior Construction	REQ-1095060	CP-11336	Rm 154 - Upgrade flooring	\$20,700
159985	Yes	Cascade Heights Elementary	Interior Construction	REQ-1095060	CP-11337	Rm 155 - Upgrade flooring	\$13,700
159998	Yes	Cascade Heights Elementary	Roofing (AFG)	REQ-378317	CP-11354	Area 9 re-roofing	\$121,600
159959	Yes	Chaffey-Burke Elementary	Interior Construction		CP-11308	Refinish Gym Floor	\$24,000
159978	Yes	Clinton Elementary	Interior Construction	REQ-380442	CP-11330	Rm 111 - Upgrade flooring	\$13,100
159979	Yes	Clinton Elementary	Interior Construction	REQ-380442	CP-11331	Rm 112 - Upgrade flooring	\$13,100
159980	Yes	Clinton Elementary	Interior Construction	REQ-380442	CP-11332	Rm 113 - Upgrade flooring	\$13,100
159945	Yes	Confederation Park Elementary		REQ-359275			\$50,000
159968	No	Core SD	Interior Construction		CP-11319	MSC BCBC work to bring building up to code	\$75,000
	No						
	No						
	No						
	No						
	No			REQ-393879			
	Yes			REQ-379611,REQ-1094682			
	Yes			REQ-379570,REQ-379571			
	Yes			REQ-379611,REQ-379647			
	Yes			REQ-379648,REQ-379650			
	Yes			REQ-1094687			
	Yes			REQ-1094687			
	Yes			REQ-377109			
	Yes			REQ-377109			
	Yes			REQ-1093469			
	Yes			REQ-362609			
	Yes						
	Yes			REQ-363591			
	Yes			REQ-363591			
	Yes			REQ-363591			
	Yes			REQ-366808,REQ-363572			
	Yes			REQ-366777,REQ-363402			



## Submission Summary

Yes	REQ-1094729,REQ-1094727
Yes	
Yes	REQ-379810
Yes	REQ-372227,REQ-372191
Yes	REQ-1095916,REQ-377077
Yes	
Yes	REQ-1094840
Yes	REQ-1094840
Yes	REQ-1094840
Yes	REQ-1094840
Yes	

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# Board Report

Date : May 30 , 2023  
To: Board of Education 2Public Meeting  
From: Russell Horswill, Secretary-Treasurer  
Subject : 2023 Surveillance (CCTV) Project Year -end Report

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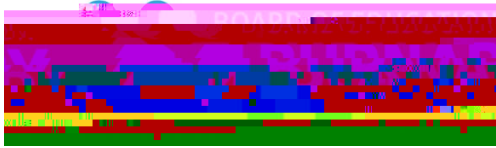
Background:

The Burnaby Strategic Plan contains the following objective  
Goal 2 2Develop  
a Long -J1s5n00000912 0 612 792 0 G [(,) TJ ET Q q 0.00000912 0 612 792 re W\* n BT /F1 9.96 Tf 1 0 0 1 246.65

and Regulao1

Th132.38ET65.7

The District has established the required policy (Policy #7.80 .00<sup>2</sup> Surveillance) which establishes that appropriate measures are in place to protect the security of the equipment and footage that is obtained. The Corporate Surveillance (CCTV) Use Guidelines



# Corporate Surveillance (CCTV) Use Guidelines

Operational Considerations

## Purpose

To ensure that the operation and use of Burnaby School District's surveillance systems is compliant with the stated policy.

## Surveillance Policy

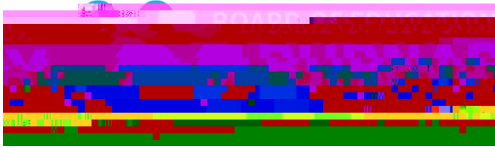
The Corporate Surveillance (CCTV) Use Guidelines are grounded in the District Surveillance Policy, #7.80.00, which is available for review on the district web site. Please ensure you review this [Surveillance Policy](#) annually.

Related Policy: 5.15 Student and Other School Records Access, Storage and Transfer, Section, Student

School Principals	Site and System Management
Designated Contractors	Appropriate Temporary Access

## Access Rights

The sharing of system access rights is strictly prohibited. Anyone requiring access must submit an a



## Retention

The video recording appliances associated with each installed surveillance site are set to retain video footage for a maximum of 30 days. Unless specifically bookmarked, all video footage is overwritten automatically after this 30 day period.

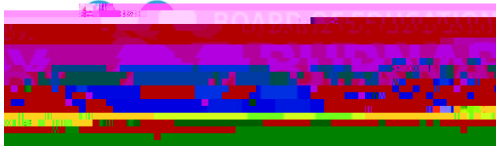
### [A Special Note Regarding Retention and Student Records Policy 5.15](#)

Policy 5.15 states in part that,

Copies of photos, video or digital images used in the rendering of a decision which affects a child must be retained in the Student File for a period of one year.

System retention guidelines remove video files by default after 30 days unless bookmarked. Staff with access rights should know that:

if a video is used to identify an individual (student, staff or community member)



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# Corporate Surveillance (CCTV) Use Guidelines

This acknowledgement form will be provided to the employee by the IT Services Help Desk upon the submission of the "Avigilon ACC Access Request Form", completed by the manager/supervisor.

## Employee Acknowledgement

I acknowledge that I have read and will abide by Burnaby School District's surveillance policy and operational guidelines regarding the use of surveillance (CCTV) systems. In particular, I understand:

1. Only designated personnel are authorized to view video footage;







## Overall Summaries

The following tables summarize the state of surveillance installations across the district.

Secondary Schools with Surveillance (CCTV) Systems

Site	Notes
Alpha	New NVR only, AFG 2021 -22
Byrne Creek	Full upgrade, AFG 2020 -21
Burnaby Central	Full upgrade, AFG 2022 -23
Burnaby Mountain	Full upgrade, AFG 2021 -22
Burnaby North	Full upgrade Seismic project funding 2021 -22
Burnaby South	Full upgrade, AFG 2023 -24
Cariboo Hill	Full upgrade, AFG 2020 -21
Moscrop	Full upgrade Pending future seismic project funding

District Sites with Surveillance (CCTV) Systems